Chicago Coordinated Entry System

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Message from DFSS
Partnerships

Please turn to a neighbor and say hello.

Share an experience of a partnership that led to a person in your program moving into housing.

- What role did you or your team play?
- What role did another partner play?
Chicago’s vision for coordinated entry is a community response to ending homelessness that accounts for:

- The diversity of needs of people experiencing homelessness,
- Urgently responds to these needs with permanent housing solutions,
- and successfully incorporates the housing, healthcare, and employment systems.

This is where you come in. Welcome.
Coordinated Entry System Lead
Entities and Roles

Coordinated Access Steering Committee (Oversight)

All Chicago HMIS

Catholic Charities
Matching & System Administrator

CSH Project Manager

Center for Housing & Health
Outreach Coordination

Family System Navigation TBD

Heartland Health Outreach Chronic System Navigation
Chicago’s Map

Coordinated Entry Assessment Through HMIS to Determine Housing Strategy

- Transitional Housing
- Rapid Re-Housing
- Permanent Supportive Housing
- Permanent Housing w/ Short Term Support
- Diversion
- Community Supports

Persons Experiencing Homelessness
Youth Diversion

Working with youth?

If the person can be supported by a diversion specialist, please reach out:

**Age 18-24:** Contact the diversion point of contact at Catholic Charities at 312-655-7165 or diversion@catholiccharities.net.
## Coordinated Entry System Timeline

<table>
<thead>
<tr>
<th>April</th>
<th>May – June</th>
<th>July - August</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Ages 18 – 24 with or without children</td>
<td>Single Adults</td>
<td>Families</td>
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The Central Referral System is being phased out and replaced by HMIS.

- No new applications will be accepted on the CRS
- Information will not be transferred from the CRS to HMIS
- This means people not connected to a housing path must be assessed and entered into HMIS to be matched to a housing intervention as capacity allows
Target Population

**Youth**
- Category 1: Literal homelessness
- Category 2: Imminent risk of homelessness
- Category 4: Fleeing Domestic Violence
- Unstably Housed: Moving from one place to the next without the means to secure stable housing

**Adults**
- Category 1: Literal Homelessness
- Category 4: Fleeing Domestic Violence
Engage
Role of Shelters and Interim Providers

The crisis response system plays a critical role in responding to both emergency and ongoing needs of participants.

The Coordinated Entry System will not change the path people take to access your programs.

It will change how partners collaborate to successfully move people into housing.
Role of Shelters and Interim Housing - HMIS

- Entering people into your programs using the new HMIS consent can allow for enhanced coordination

- Project Entries and Exits
  - Shared in the matching process
  - Verify homeless history

- By Name List (One List)
  - Active participants are either enrolled in a homeless project or have been in the past 90 days
  - Only people on the By Name List are matched to housing
Assess

- Skilled Assessors will complete standardized housing assessments on HMIS with applicants
- Your project may have Skilled Assessors or this may be a partnership with other projects including Access Points
  - Access Points are places people can be referred to if they have not yet completed an assessment and are listed on our website under Access: www.csh.org/chicagoces
Applicants only need to be assessed once to connect to a housing partner

- This is visible to you on HMIS if someone in your project has been assessed by viewing their entry into the Coordinated Entry System Skilled Assessor project

After a person has been matched to a housing provider, if s/he falls back into homelessness another assessment will be required at that time.
Assessment Updates - HMIS

Skilled Assessors:
Updates can be made to the Standardized Housing Assessment by any Skilled Assessors as information changes.

Housing Providers:
Any Housing Provider can update contact information or a change in household size in a newly created Standardized Housing Assessment - New Contact Information.

Updated data is shared with the CES matching team.
Triage

- Domestic Violence Services and Emergency Housing
- Healthcare
- HIV/AIDS Housing and Supports
- Employment
- Senior Subsidized Housing
The Shriver Center has an online Help Hub for resources and updates specific to Medicaid enrollment.

- Unless you circle your name on the sign-in sheet we will share your e-mail so that you will be invited to register for this online resource.

More information to follow on how to help people look up their Managed Care Organization to explore healthcare options.
The One List

- HMIS uses data shared by all providers to create the One List, a By Name List of all individuals and households currently experiencing homelessness

- This list includes people considered to be active, meaning enrolled in a homeless project or exited from one within the last 90 days

The Match

- Catholic Charities uses this One List to match people to housing programs based on availability, eligibility, and prioritization
  - This process includes notifying providers working with the household via email
  - Housing Providers will receive an individual and/or household’s history of program Entries recorded in HMIS
HMIS history of Entries and Exits replaces homeless letters from agencies using HMIS

Example of HMIS project entries shared:

<table>
<thead>
<tr>
<th>Provider</th>
<th>Entry Date</th>
<th>Exit Date</th>
<th># Days Enrolled</th>
<th>Exit Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heartland Health Outreach - PATH Program(1163)</td>
<td>4/24/2017</td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>North Side Housing &amp; Supportive Services - Interim Housing Uptown(1045)</td>
<td>3/15/2017</td>
<td>5/1/2017</td>
<td>47</td>
<td>No exit interview completed (HUD)</td>
</tr>
<tr>
<td>Pacific Garden Mission - Men's Transitional Resident Program(1300)</td>
<td>5/5/2016</td>
<td>6/5/2016</td>
<td>31</td>
<td>No exit interview completed (HUD)</td>
</tr>
</tbody>
</table>
Homelessness and Chronic Homeless Status verification:

- Sharing HMIS entries allows housing partners to verify homelessness for applicants using your entry and exit data.

Importance of accurate data:

- Your accurate and timely reporting is the foundation of the Coordinated Entry System.

Example: If a person states he has experienced homelessness for one month in his assessment and has been entered in your homeless project for 12 months, the housing provider will have your HMIS entry for homeless verification.
Navigate

Shelters and Drop-in Centers
▪ Case managers listed on the Standardized Housing Assessment will be visible to the housing provider for follow up along with HMIS entries and exits

Outreach Professionals
▪ For those connected to an outreach team, the outreach worker will assist with navigation into housing

Housing System Navigators
▪ Starting in August, we will have Housing System Navigators for families and people facing chronic homelessness
▪ Navigators assist with the process of connecting applicants to the housing they are matched to on HMIS
Documentation

- Documents can be uploaded by Skilled Assessors in a way that allows the housing providers to have access to the documentation to expedite the process of confirming eligibility

- Shelters serving the applicant will appear for housing partners to reach out to regarding documentation
As people exit your project it will be important to properly exit the participant on HMIS
Next Steps

- Help participants understand that sharing data through HMIS supports coordination to house their household
  Participants can select to only share their information with those agencies involved in the Coordinated Entry System

- Connect participants to a Skilled Assessor

- Ongoing supports for accessing supports through workforce agencies, healthcare, senior housing, and beyond
Future Training

All Training Posted on [www.csh.org/chicagoces](http://www.csh.org/chicagoces)

- **Coordinated Entry System 101** – May 18th at 9:30am at the King Center

- **Skilled Assessors** – June 2nd – Registration link can be found under training on the CES website
Contact Info

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